

Administrative Review Report

BELLMAWR BD OF ED - 007-00260 Camden County

Findings and Corrective Action:

Site Name		
Form Name	Off-Site Assessment Tool	
Question #	806	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 02/22/2017 12:09 PM	Annual civil rights training is required for all staff who interact with program participants or applicants, this includes the Determining Official and teachers that check the rosters for classroom feeding. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	126	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 02/22/2017 12:10 PM	Application errors were identified on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1) and on the Other Eligibility Certification and Benefit Issuance Error Worksheet (SFA-2). The date of correction must be recorded for those that have not already been amended. Both forms must be emailed to amy.martin@ag.state.nj.us within 30 days.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	130	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 02/22/2017 12:10 PM	Develop and implement procedure(s) to ensure household notification of benefits will be consistent with FNS requirements, including the civil right statement and appeal procedures (as applicable).
Site Name	BELL OAKS	
Form Name	On-Site Assessment Tool - Site	
Question #	401	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 02/22/2017 12:11 PM	Meals selected by students must contain the meal components and food quantities required to claim for reimbursement. What safeguards will be implemented to ensure only those meals that meet regulations are claimed for reimbursement?